

SYED AHRAZ AHMAD

Jr. Planning Engineer - Primavera P6 Expert

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Currently in: Dubai - UAE | Place: Lucknow - India

Professional Outline

- Proficient in utilizing Primavera P6 software to develop and maintain project schedules, ensuring alignment with project goals and deadlines.
- Skilled in analyzing project requirements and translating them into comprehensive project plans, encompassing activities, resources, and timelines.
- Experienced in collaborating with project teams to identify critical path activities, mitigate risks, and optimize project schedules for efficiency.
- Strong understanding of construction methodologies and processes, allowing for accurate scheduling and resource allocation.
- Excellent communication skills, adept at conveying complex scheduling information to diverse stakeholders in a clear and concise manner.
- Detail-oriented approach to monitoring project progress, identifying deviations from the schedule, and implementing corrective actions as necessary.
- Familiarity with construction industry standards and best practices, ensuring compliance and quality in project scheduling activities.
- Proactive problem-solver with a commitment to continuous improvement, seeking opportunities to streamline processes and enhance project performance.
- Team player mindset with the ability to work collaboratively in fast-paced environments, contributing to the overall success of construction projects.

EXPERIENCE

Mashreq Bank (Unicorn Commercial Brokers), Dubai, UAE

August 2023 – Present

Relationship Officer

- Experienced and driven Sales Representative with a proven track record of exceeding goals and increasing sales volume and company presence.
- Results driven individual with a niche for increasing revenue streams and developing long-lasting and effective client relationship.
- Bringing forth the ability to develop and implement winning business plans that leads to increased sales.
- Adept in leading sales training workshops and achieving sales target to achieve company goals.

Play Way English School, Fatehpur, U.P, India

July 2022 - July 2023

Senior Mathematics & Physics Teacher

- Worked one-on-one with students who needed additional help.
- Graded papers and assisted the head teacher with any paperwork, copying, and distribution of assignments or documents.
- Remained up to date on the latest academic standards.
- Developed and fostered positive relationships with students, teachers, school staff, and family members of students.
- Served as an enthusiastic member in the school community.
- Applied progressive classroom management techniques to foster a happy and safe classroom environment for all. Fostered positive relationships with students and encouraged them every step of the way.
- Effectively assessed student needs and progress. Helped students to develop positive self-concepts. Demonstrated in-depth knowledge of the subjects taught.
- Worked to create a warm and welcoming classroom environment, conducive to learning. Promoted team building skills throughout fully planned group work.

- Assist in the development and maintenance of project schedules using Primavera P6 software.
- Collaborate with project managers and senior engineers to gather project requirements and constraints.
- Input project data, such as activities, resources, and constraints, into Primavera P6 to create baseline schedules.
- Monitor project progress and update schedules, accordingly, ensuring accuracy and adherence to timelines.
- Generate reports and analysis from Primavera P6 to communicate project status and identify potential risks or delays.
- Support in the coordination of resources, including manpower, equipment, and materials, to optimize project scheduling.
- Assist in the identification and implementation of schedule optimization opportunities to improve project efficiency.
- Participate in project meetings and provide input on scheduling-related matters.
- Conduct regular reviews of schedules to ensure compliance with project requirements and contract specifications.
- Assist in the preparation of progress claims and variations by providing accurate and up-to-date scheduling information.

Dr. Zakir Hussain Institute**May 2018 - April 2020**Primavera P6 Trainer

- **Comprehensive Training Delivery:** Delivered in-depth training sessions on Primavera P6, covering basic to advanced functionalities, including project planning, scheduling, resource allocation, and progress tracking.
- **Course Development:** Designed and developed customized training materials, including user manuals, presentations, hands-on exercises, and case studies tailored to various Professionals working in construction, and engineering fields.
- **Hands-on Workshops:** Conducted interactive, hands-on workshops enabling participants to apply theoretical knowledge through practical exercises and real-world project simulations.
- **Diverse Audience Training:** Trained a diverse range of participants, from beginners to advanced users, including project managers, schedulers, engineers, and executives, ensuring all levels of users gained proficiency in Primavera P6.
- **Technical Support and Troubleshooting:** Offered ongoing technical support and troubleshooting assistance to trainees, addressing their queries and resolving issues encountered during their usage of Primavera P6.
- **Performance Evaluation:** Assessed the performance and understanding of trainees through regular quizzes, practical assignments, and feedback sessions to ensure effective learning outcomes.
- **Industry Best Practices:** Incorporated industry best practices and latest trends into the training curriculum, ensuring participants are up to date with current methodologies and tools in project management.
- **Virtual and On-Site Training:** Delivered both virtual and on-site training sessions, leveraging various digital tools and platforms to facilitate remote learning and ensure accessibility for all participants.

Construction & Engineering Pvt. Ltd.,**May 2017- May 2018**Project Scheduler (1 year)

- Responsibilities:
- Study contractual documents to understand project requirements and specifications.
- Prepare an effective and realistic project/bid schedule using Primavera P6 with the involvement of the project team
- Resource loading and progress management of projects to meet contractual delivery schedule of products/services

- Regularly monitor project progress, update project team on major deviations from base plan and consequential impact, and suggest mitigation plans to minimize effects of the deviation(s)
 - Prepare and publish management and client reports as necessary
- Achievements:
- Successfully handled both yard fabrication and site installation projects
 - Thorough understanding of pressure vessel, pile and jack-up rig leg drawings and construction philosophies
 - Identification of issues by providing oversight throughout procurement, fabrication and delivery and coordinating expediting of activities to meet required on-site dates.
 - Quantity Surveying

EDUCATION

BBD University (M.Tech)

Master of Technology
Structure Engineering

2014 - 17

74 %

U.P. Technical University (B.Tech)

Bachelor of Technology
Civil Engineering

2010 - 14

70%

R.K Academy, Lucknow (Intermediate)

Intermediate
PCM

2010

67%

M.U. College, Aligarh (High School)

High School
Science

2008

65%

EXTRA EXPERIENCE

- Done Summer Training at Sahara City Homes, Lucknow
- Worked as a Jr. Engineer at Ahluwalia Constructional Site at Cinopolis Mall, Lucknow
- Staad Pro 8
- Etabs
- Auto CAD
- ZWCAD+
- Worked as Model Designer and Analyst for 6 months at ACECON ENGINEERS, New Delhi. Utilized
- Multimedia strategies and technology to convey information in fresh and interesting ways.

EXTRA CURRICULAR ADEQUACY

- Hosted some of the college events; individually and along as well.
- Used to give speeches at special events or whenever required.
- Received certain Awards, Certificates and Notes of Appreciation for my speeches, debates, GDs, drawing & power-point presentation as well.
- Worked as a head-cashier at Chick Blast Restaurant, Lucknow
- In a routine of teaching students including the graduated ones since 2009 (especially Mathematics, Physics and English) at their respective homes and different coaching centers.

HOBBIES

- Drawing / Painting Writing
- Calligraphy
- Nature Photography
- Playing Table-Tennis (Ping – Pong)

COMPETENCIES

- An effective Team Player.
- Problem solving and step initiative.
- Experienced Graduate and Under-Graduate teacher.
- Capable of maintaining high work standards and good working relationship. Good interpersonal and communication skills.
- Willingness to work in multi-lingual environment; especially English, Hindi & Urdu. Knew Arabic language as well.
- Attentive with a positive attitude, patience and tact. Capable of resolving problems effectively & creatively.
- Interested in working with creative manner rather than ordinary.

DECLARATION

I hereby declare that the above-mentioned information is true to the Best of my Knowledge.

Dated:
SYED AHRAZ AHMAD